

# Blue Mesa Lodge Unit Construction Checklist

**Owner Name** \_\_\_\_\_  
**Unit #** \_\_\_\_\_  
**Phone** \_\_\_\_\_  
**Email** \_\_\_\_\_

**General Contractor** \_\_\_\_\_  
**Project contact** \_\_\_\_\_  
**Phone** \_\_\_\_\_  
**Email** \_\_\_\_\_

**Start Date** \_\_\_\_\_  
**End Date** \_\_\_\_\_

**Delay Date** \_\_\_\_\_  
**Resume Date** \_\_\_\_\_

**1. Please Provide a Unit Construction Summary:**

<b>2. Does construction include:</b>	Yes	No	Date	Vendor	Permit # (if app.)
Hot Work					
Plumbing					
Electrical					
Flooring					
Sprinkler Work					
Fire Watch					
Trash removal					

**3. Trash Removal Plan & Dumpster Location:**

**4. Certificates of Insurance-** each vendor must supply the HOA with a certificate of insurance.

**5. Worker's Compensation** - each vendor must supply the HOA with their worker's compensation policy. They may submit their independent contractor information in lieu of WC policy.

*Certificate of Insurance and worker's compensation policies can be emailed to: mail@fullcirclehoa.com*

**6. Date submitted to HOA:** \_\_\_\_\_

**7. Board Review:**   Approved \_\_\_\_\_  
                           Approved with conditions: \_\_\_\_\_  
                           Denied \_\_\_\_\_

**Schedule of Hot Work**

**Area Review Date** \_\_\_\_\_

Walk through the area with Property Manager to determine if combustible loading has been sufficiently reduced to allow hot work operations.

**Start date** \_\_\_\_\_  
**End date** \_\_\_\_\_